



# STAR Center

## Simulation, Training, Assessment & Research

2 West Dixie Highway • Dania Beach, Florida 33004  
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ISO 9001  
Certificate No. 38806

Form 3500.2F (10/08)

### NON-RESIDENT TRAINING — CLAIM FORM

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Home phone: ( ) - SSN: X X X - XX -

School / Institution / Facility conducting training: \_\_\_\_\_

Location / Address: \_\_\_\_\_

School representative acknowledging attendance and completion of course:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Business Phone: ( ) - FAX: ( ) -

Course Title: \_\_\_\_\_

USCG Approved:  Yes  No Tuition cost paid by above student: \$ \_\_\_\_\_  
(Transportation, lodging, meals, or expenses NOT included.)

Additional Remarks: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Note:* Attach the original invoice or receipt marked "Paid" with date/signature of school representative and a copy of your certificate of completion, along with the completed course critique and send to:

**STAR CENTER – STUDENT SERVICES**  
2 W Dixie HWY, Dania Beach, FL 33004  
FAX: (954) 920-3140

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**INTEROFFICE USE ONLY**

Form Complete:  Yes  No \_\_\_\_\_  
INITIALS

Approval for Payment:  Yes  No \_\_\_\_\_ \$ \_\_\_\_\_  
HEAD, OPERATIONS DOT (>\$1,000)

Forwarded to Accounting for Payment: \_\_\_\_\_  
INITIALS DATE