



STAR Center

Simulation, Training, Assessment & Research



MEMORANDUM

**** ALERT ** IT'S HURRICANE SEASON ** ALERT ****

Thank you for registering at STAR Center. We look forward to seeing you here. You should be aware that your training is scheduled during the traditional hurricane season, 1 June-30 November. Although the chances of you being impacted by a storm are very slim, recent history shows that it is best to be prepared.

We track the weather closely here. If a developing storm puts STAR Center at high risk and the National Hurricane Center issues a Hurricane Warning for our area, or we determine that there is a high risk of a warning being issued, STAR Center will cancel classes, close, and evacuate until the storm or risk passes.

In that event, we will notify students at the school as well as incoming students of our intentions as soon as possible. Students en route should divert and students at the school should have a plan to depart for a safer area. STAR will assist with rescheduling students for the next available classes. We will also assist with making travel plans for departing students, but travel funding will be the student's responsibility.

To assist us with keeping you informed of the weather situation it is essential that we **have a means of contacting you in the weeks prior to your scheduled arrival**. Please ensure we have accurate contact information. We will also keep our hurricane condition status updated on the STAR Center website (www.star-center.com) and the AMO Plans website (www.amoplans.com).

We have not had to close the school too many times in the past. However, we lost one or two weeks when Wilma, a Category 2 Hurricane, caused significant damage to the campus and put students and staff at risk. Our goal is to minimize that risk in the future.

Again, we don't expect that you will be affected by a hurricane but want you to be prepared in the event that you are. We are looking forward to your arrival and hope that your training experience is positive and meaningful.

Sincerely,

P. F. Shullo
Director of Training

PFS:vlv